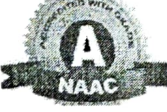




Department of Biotechnology
Keral Verma Subharti College of Science
SWAMI VIVEKANAND SUBHARTI UNIVERSITY

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Ref. No. – KVSCOS/BT/2024/BOS/011

Dated: 15 January 2024

NOTICE

A meeting of Board of Studies will be held on 25 January 2024 at 02:00 PM. Following are agenda items for the same.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 25 May 2023.
 2. **Agenda Item No. 2:** To consider the Action Taken Report on the minutes of Board of Studies held on 25 May 2023.
 3. **Agenda Item No. 3:** To prepare the syllabus of M.Sc. Biochemistry course curriculum (syllabus) as per UGC under CBCS pattern (Annexure -II).
 4. **Agenda Item No. 4:** To consider and approve panel of Examiners for practical and dissertation examination for the B.Sc. and M.Sc. Biotechnology programme (As per Annexure -III).
 4. Any other items with the permission of the chairman.
- You are requested to make it convenient to attend the same.


Dr. Sangeeta Dayal,
Chairperson

Copy to:

External expert:

1. Dr. Vikas Tyagi (Associate Prof, Shri Ram College, Muzaffarnagar)

Internal Members:

1. Dr. Sangeeta Dayal (Assistant professor)
2. Dr. Amit Kumar (Assistant professor)
3. Dr. Ashwani Kumar (Associate professor)
4. Dr. Manjul Mungali (Assistant professor)
5. Dr. Devendra Kumar (Assistant professor)
6. Dr. Nisha Malik (Assistant professor)
7. Anushka Pundir D/O Mr. Pramod Pundir -2023-2025 batch mobile no. 9310375360 (Alumni)



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Ref. No. – KVSCOS/BT/2024/BOS/011

Dated: 27 January 2024

Attendance for Meeting of Board of Studies held on 25 January 2024 at 02:00 PM

1. Dr. Sangeeta Dayal - In Chair *Sangeeta*
2. Dr. Vikas Tyagi - External Expert *Vikas*
3. Dr. Amit Kumar - Member *Amit*
4. Dr. Ashwani Kumar - Member *Ashwani*
5. Dr. Manjul Mungali - Member *Manjul*
6. Dr. Devendra Kumar - Member *Devendra*
7. Dr. Nisha Malik - Member *Nisha*
8. Anushka Pundir D/O Mr. Pramod Pundir -2023-2025 batch mobile no. 9310375360 (Alumni) *Anushka*



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Ref. No. – KVSCOS/BT/2024/BOS/011

Dated: 27 January 2024

Minutes for Meeting of Board of Studies held on held on 25 January 2024 at 02:00 PM

A meeting of Board of Studies was held on at 11:00 AM in the office of the Head, Department of Biotechnology.

Following members attended the meeting

1. Dr. Sangeeta Dayal - In Chair
2. Dr. Vikas Tyagi - External Expert
3. Dr. Amit Kumar - Member
4. Dr. Ashwani Kumar - Member
5. Dr. Manjul Mungali - Member
6. Dr. Devendra Kumar - Member
7. Dr. Nisha Malik - Member
8. Anushka Pundir D/O Mr. Pramod Pundir -2023-2025 batch mobile no. 9310375360 (Alumni)

At the onset, the Chairperson BOS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1:** *To confirm the minutes of the Board of Studies meeting held on 22 December 2020.*

Resolution: The Board confirmed the minutes.

2. **Agenda Item No. 2:** *To consider the Action Taken Report on the minutes of Board of Studies held on 22 December 2020 (Annexure -I).*

Resolution: The board considered the Action Taken Report.

3. **Agenda Item No. 3:** *To consider and discuss about the M.Sc. Biotechnology course curriculum (syllabus) as per UGC under CBCS pattern (Annexure -II).*

Resolution: After detailed discussion the board member unanimously considered the regulation and syllabus of M.Sc. Biotechnology with CBCS pattern because UGC has emphasize to adopt CBCS pattern.

4. **Agenda Item No. 4:** *To consider and approve panel of Examiners for practical and dissertation examination for the B.Sc. and M.Sc. Biotechnology programme (As per Annexure -III).*

Resolution: The Members Approved and recommended to COE.

Dr. Sangeeta Dayal,
Chairperson



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Ref. No. – KVSCOS/BT/2024/BOS/011

Dated: 27 January 2024

Action Taken Report

The meeting of the board of studies of Department of Biotechnology was held on 25 January 2024 in the presence of external and internal members. Following agenda were discussed in the meeting and the actions taken of the agendas are given below:

| Agenda Item | Decision/Recommendation | Action Taken |
|---|--|-------------------------------|
| 1. Agenda Item No.1: To confirm the minutes of the board of studies meeting held on 22 December 2020. | Confirmed | Noted |
| 2. Agenda Item No.2: To consider the Action Taken Report on the minutes of Board of Studies held on 22 December 2020. | Members Noted the action taken | Noted |
| 3. Agenda Item No.3: To consider and discuss about the M.Sc. Biotechnology course curriculum (syllabus) as per UGC under CBCS pattern (Annexure – II) | After detailed discussion, the committee members considered the regulation and syllabus of M.Sc. Biotechnology with CBCS pattern | Recommended to Faculty board. |
| 4. Agenda Item No.4: To consider and approve panel of examiners for practical and dissertation examination for the B.Sc. and M.Sc. Biotechnology programme (As per Annexure III) | Recommended | Noted |

for follow
HOD/Incharge
(Department of Biotechnology)

cc:

- Office of the Dean
- Members



Department of Biotechnology

Keral Verma Subharti College of Science

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Ref. No. – KVSCOS/BT/2023/BOS/003

Dated: 22 May 2023

NOTICE

A meeting of Board of Studies will be held on 25 May 2023 at 11:00 AM. Following are agenda items for the same.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 11 Jan 2023.
 2. **Agenda Item No. 2:** To consider the Action Taken Report on the minutes of Board of Studies held on 11 Jan 2023 (Annexure I).
 3. **Agenda Item No. 3:** To prepare the syllabus and discuss starting M.Sc Biochemistry and M.Sc Microbiology as new programs.
 4. **Agenda Item No. 4:** To revise the syllabus of B.Sc Biochemistry and B.Sc Bioinformatics.
 5. **Agenda Item No. 5:** To discuss purchasing essential chemicals and reagents for academic session 2023-24.
 6. **Agenda Item No. 6:** To discuss value added courses for the session 2023-24.
 7. **Agenda Item No. 7:** To discuss the planning of Industrial/academic visits.
 8. **Agenda Item No. 8:** To discuss the establishment of Animal Biotechnology laboratory.
 9. Any other agenda with the permission of the chair.
- You are requested to make it convenient to attend the same.

for
Sangeeta Dayal
Dr. Sangeeta Dayal,
Chairperson

Copy to:

External expert:

1. Dr. Monika Asthana (head, Department of Biotechnology, School of Life Sciences, DBRAU Khandari Campus, Agra)

Internal Members:

1. Dr. Ashwani Kumar (Associate professor)
2. Reshu Chaudhary (Assistant professor)
3. Dr. Manjul Mungali (Assistant professor)
4. Dr. Devendra Kumar (Assistant professor)
5. Dr. Nisha Malik (Assistant professor)
6. Dr. Khyati Lehri (Assistant professor)
7. Sonam Yadav D/O Mr. Rajvir Singh - Batch 2018-2021, Mobile no. 7020916581 (Alumni)

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Submitted to Faculty Board

Attendance for Meeting of Board of Studies held on 25 January 2024 at 02:00 PM

1. Dr. Sangeeta Dayal - Chairperson *Sangeeta*
2. Dr. Monika Asthanai - External Expert *Monika*
3. Dr. Ashwani Kumar - Member *Ashwani*
4. Dr. Reshu Chaudhary - Member *Reshu*
5. Dr. Manjul Mungali - Member *Manjul*
6. Dr. Devendra Kumar - Member *Devendra*
7. Dr. Nisha Malik - Member *Nisha*
8. Dr. Khyati Lehri - Member *Khyati*
9. Sonam Yadav D/O Mr. Rajvir Singh, Batch 2018-2021, Mobile no. 7020916581 (Alumni) *Sonam*

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Ref. No. – KVSCOS/BT/2023/BOS/004

Dated: 25 May 2023

Minutes for Meeting

A meeting of Board of Studies was held on 25 May 2023 at 11:00 AM in the office of the Head, Department of Biotechnology.

Following members attended the meeting

1. Dr. Sangeeta Dayal - Chairperson
2. Dr. Monika Asthanai - External Expert
3. Dr. Ashwani Kumar - Member
4. Dr. Reshu Chaudhary - Member
5. Dr. Manjul Mungali - Member
6. Dr. Devendra Kumar - Member
7. Dr. Nisha Malik - Member
8. Dr. Khyati Lehri - Member
9. Sonam Yadav D/O Mr. Rajvir Singh, Batch 2018-2021, Mobile no. 7020916581 (Alumni)

At the onset, the Chairperson BOS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 11 Jan 2023.
Resolution: The Board confirmed the minutes.
2. **Agenda Item No. 2:** To consider the Action Taken Report on the minutes of Board of Studies held on 11 Jan 2023 (Annexure I).
Resolution: The board considered the Action Taken Report.
3. **Agenda Item No. 3:** To prepare the syllabus and discuss starting M.Sc Biochemistry and M.Sc Microbiology as new programs.
Resolution: After detailed discussion the board member unanimously considered the regulation and syllabus will be prepared with CBCS pattern and approved to start M.Sc Biochemistry and M.Sc Microbiology as new programs.
4. **Agenda Item No. 4:** To revise the syllabus of B.Sc Biochemistry and B.Sc Bioinformatics.
Resolution: After detailed discussion the board member considered and approved the revision of syllabus of B.Sc Biochemistry and B.Sc Bioinformatics.
5. **Agenda Item No. 5:** To discuss purchasing essential chemicals and reagents for academic session 2023-24.
Resolution: The board member approved purchasing essential chemicals and reagents for academic session 2023-24.
6. **Agenda Item No. 6:** To discuss value added courses for the session 2023-24.
Resolution: The members approved and recommended to Faculty Board.
7. **Agenda Item No. 7:** To discuss the planning of Industrial/academic visits
Resolution: The members approved Industrial/academic visits.
8. **Agenda Item No. 8:** To discuss the establishment of Animal Biotechnology laboratory.
Resolution: The members recommended to Faculty Board.

for
Sangeeta
Dr. Sangeeta Dayal,
Chairperson



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Ref. No. – KVSCOS/BT/2023/BOS/004

Dated: 29 May 2023

Action Taken Report

The meeting of the board of studies of Department of Biotechnology was held on 25 May 2023 in the presence of external and internal members. Following agenda were discussed in the meeting and the actions taken of the agendas are given below:

| Agenda Item | Decision/Recommendation | Action Taken |
|---|--|--|
| 1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on 11 Jan 2023. | Noted | Noted |
| 2. Agenda Item No. 2: To consider the Action Taken Report on the minutes of Board of Studies held on 11 Jan 2023 (Annexure I). | Noted | Noted |
| 3. Agenda Item No. 3: To prepare the syllabus and discuss starting M.Sc Biochemistry and M.Sc Microbiology as new programs. | After detailed discussion, the committee members decided to approve the preparation of syllabus and to start M.Sc. Biochemistry and M.Sc Microbiology. | Syllabus to be prepared effectively and New programs will be start from new session. |
| 4. Agenda Item No. 4: To revise the syllabus of B.Sc Biochemistry and B.Sc Bioinformatics. | After detailed discussion, the committee members decided to approve the revision of syllabus of B.Sc Biochemistry and B.Sc Bioinformatics. | Syllabus to be revised effectively. |
| 5. Agenda Item No. 5: To discuss purchasing essential chemicals and reagents for academic session 2023-24. | Noted | Noted |
| 6. Agenda Item No. 6: To discuss value added courses for the session 2023-24. | Noted | Noted |
| 7. Agenda Item No. 7: To discuss the planning of Industrial/academic visits. | Noted | Noted |
| 8. Agenda Item No. 8: To discuss the establishment of Animal Biotechnology laboratory. | Noted | Noted |


HOD/Incharge
(Department of Biotechnology)

cc:

- Office of the Dean
- Members